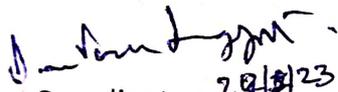


24.07.2023

Notice

A meeting of the IQAC of Polba Mahavidyalaya will be held from 2.00 P.M. on 02.08.2023 in the chamber of the Principal.

1. To confirm the proceedings of the previous meeting.
2. To prepare the plan of action for the session of 2023-2024.
3. Regarding admission in semester 1 of the ensuing session in accordance with the norms of NEP CCFUP and the new directions of the Dept. of Higher Education, Government of West Bengal, especially regarding the inclusion of EWS category.
4. Regarding the implementation of NEP CCFUP curriculum in the teaching learning from the ensuing session.
5. To discuss regarding the applications received from Dr. Sohini Ghosh to act as co-supervisor for PhD student under the University of Burdwan.
6. To discuss the regarding the development of the soil testing unit.
7. AOB


Coordinator 24/7/23

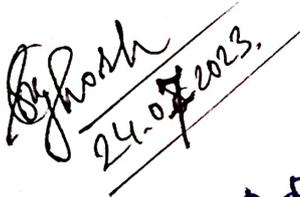
Coordinator
I. Q. A. C.
Polba Mahavidyalaya
Polba, Hooghly
West Bengal

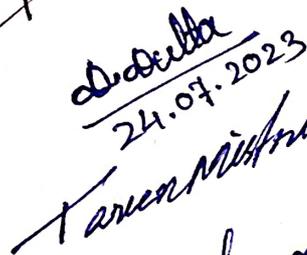

Teacher-in-Charge 02/8/23

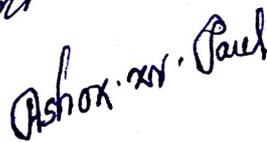
Teacher in Charge
Polba Mahavidyalaya
Polba, Hooghly, West Bengal




24/7/23


24.07.2023


24.07.2023


Ashok K. Paul

Meeting Date: 02.08.2023

1. The proceedings of the previous meeting are read out and confirmed.
2. The following is accepted unanimously as the plan of action for the year:
 - a. To initiate a methodology for implementing the teaching learning in accordance with the policies of NEP-CCFUP as provided by the University of Burdwan.
 - b. To encourage departments to conduct seminars/workshops to provide academic exposure to both students and faculty members.
 - c. Renovation of the Common Room for girls.
 - d. Extension of canteen space.
 - e. Conduct timely promotion under CAS for teachers.
 - f. To update ROA in accordance with the directions of the BCW of Hooghly District Magistrate.
 - g. Renovation of the classrooms and laboratory wing.
 - h. Complete the submission of all previous pending AQARs .
 - i. Submit IIQA for the second cycle of UGC-NAAC assessment and accreditation.
 - j. Timely submission of AISHE.
3. A. It is noted that the admission in semester 1 of the ensuing session will be in accordance with the norms of NEP CCFUP. The new directions of the Dept. of Higher Education, Government of West Bengal, especially regarding the inclusion of EWS category is read out and it is decided that the seat matrix is to be prepared under the new conditions by the Admission committee to be sent to the relevant authorities.
4. It is also noted that curriculum suggested by the University of Burdwan needs adjustments in the curriculum planning. The Academic and Routine committee is requested to prepare fresh routine to accommodate the new system. The academic committee is requested to collect CO/PO/PSO and curriculum planning from all departments in accordance with the new system.
5. Dr. Sohini Ghosh as reported has been allotted a PhD student from the University of Burdwan, as co-supervisor. It is recommended by the IQAC that Dr. Ghosh may take up the responsibility without hampering her normal assignments and duties in the college.
6. The Soil Testing Unit has proved to be useful to the local agrarian community. In the light of this, it is proposed that the necessary purchases be allowed for the said Unit to continue their activities in this session too. The coordinators of the Soil Testing Unit are requested to expand the parameters and increase the number of agriculturists involved in the project.
7. AOB
 - a. The academic calendars and routines are hereby reviewed and accepted.
 - b. The Examination Committee is requested to conduct internal evaluation and take steps to upload the marks in due time on the University portal.
 - c. Preparations must be taken to submit AISHE for the session.

The meeting ends with a vote of thanks.

Coordinator

Anamika
2/8/23
Coordinator
I. Q. A. C.
Polba Mahavidyalaya
Polba, Hooghly
West Bengal

Anamika
02/8/23
Teacher-in-Charge

Teacher in Charge
Polba Mahavidyalaya
Polba, Hooghly, West Bengal

Members Present:

1) *Krish*
2/8/23

2) *By Ghosh*
02.08.2023

5) *Abdulla*
02.08.2023

Tarunmukhi *Ashok*

Ashok . M. Paul



Date: 30.11.2023

Notice

A meeting of the IQAC of Polba Mahavidyalaya will be held from 2.30 P.M. on 06.12.2023 in the chamber of the Teacher-in-Charge.

1. To confirm the proceedings of the previous meeting.
2. To discuss regarding the progress of submission of pending AQARs.
3. To discuss regarding the extension of MOUs/Linkages with various institutions for the sake of betterment of the academic quality of Polba Mahavidyalaya.
4. To discuss potential laboratory visits to institutions under MOU/Linkage.
5. To discuss regarding the schedule of seminars to be held and approving the requisite budget for them.
6. To discuss regarding the conducting of internal examinations and the uploading of the marks on University portal.
7. AOB

Dr. Sanjay Singh
Coordinator 30/11/23

Coordinator
I. Q. A. C.
Polba Mahavidyalaya
Polba, Hooghly
West Bengal



Dr. K. S. Chatterjee
Teacher-in-Charge 30/11/23

Teacher in Charge
Polba Mahavidyalaya
Polba, Hooghly, West Bengal

K. S. Chatterjee
30/11/23

B. Paul
30.11.2023

A. S. Chatterjee
30.11.2023

Tanuj Mistry

Ashok. M. Paul

A meeting of the IQAC of Polba Mahavidyalaya is held on 06.12.2023 in the chamber of the Teacher-in-Charge at 2.30PM.

1. The proceedings of the previous meeting are read out and confirmed.
2. It is reported that submission of AQARs are pending from the session of 2018-19 to 2022-23. In the light of this, the IQAC coordinator responds to the query of the members that under the directions received from the concerned authorities of Directorate of Public Instruction, Govt. of West Bengal and UGC-NAAC all pending AQARs will be submitted within the stipulated time. The AQAR progress is presented to the members. It is decided that IQAC will meet again in one month to approve the AQARs for presenting them to the Governing Body.
3. It had been decided that on the basis of the plan of action decided in the meeting of the IQAC dated 16.08.2022 that Memorandum of Understanding (MOU)/Linkage will be formed with other Institutions of Higher Education and Professional Institutions to encourage a culture of mutual academic development through sharing of knowledge, expertise, academic resources and personnel. On the basis of this and the proposals received from various institutions, several MOU/Linkages have already been signed. Several faculty exchange programmes have been conducted that has benefitted the students. It is decided that MOU/linkage should be extended, while ensuring that activities are held on the existing MOU Linkages to maintain their validity.
4. It has been reported that while the laboratory space has been continuously updated, there are certain lab equipment that are yet to be acquired, in the light of this, it has been decided that the subjects with such requisition may visit laboratories in other colleges under MOU/linkage having these equipment to complete this requirement.
5. It is reported that various departments of the college have expressed their intention for organising seminars in the college to enhance the academic quality and to provide exposure to the students in the latest developments in the academia. On the basis of this, it is decided that the departments should organise one day seminars with State/National level resource persons. It is also decided that a budget would be drawn in consultation with the Finance Committee and Governing Body at the earliest to conduct these seminars.
6. It is resolved that the departments should conduct their internal assessment as per the dates specified by the academic committee. The marks should be forwarded to the coordinator of the IQAC within ten days of the completion of the examination. IQAC Coordinator is requested to complete the process of uploading the same on the portal of the University of Burdwan within the time stipulated by the University in due process

The meeting concludes with a vote of thanks.

[Signature]
6-12-23
Coordinator

Coordinator
I. Q. A. C.
Polba Mahavidyalaya
Polba, Hooghly
West Bengal
Members Present.



[Signature]
06/12/23
Teacher-in-Charge

Teacher in Charge
Polba Mahavidyalaya
Polba, Hooghly, West Bengal

[Signature]
06/12/23

[Signature]
06.12.2023

[Signature]
06.12.23

[Signature]
Ashok K. Paul

[Signature]
06.12.2023

06.01.2024

Notice

A meeting of the IQAC of Polba Mahavidyalaya will be held from 3 P.M. on 17.01.2024 in the chamber of the Teacher-in-Charge.

1. To confirm the proceedings of the previous meeting.
2. To discuss regarding the AQARs of 2018-19, 2019-20, 2020-21, 2021-22 and 2022-23.
3. To discuss regarding the submission of NIRF data.
4. Regarding the proposal of career oriented activities.
5. AOB

[Signature]
6-1-24
Coordinator

Coordinator
I. Q. A. C.
Polba Mahavidyalaya
Polba, Hooghly
West Bengal



[Signature]
06/01/24
Teacher-in-Charge

Teacher in Charge
Polba Mahavidyalaya
Polba, Hooghly, West Bengal

1) *[Signature]*
07/11/2024

[Signature]
07.01.2024

Tarun Mistry:

[Signature]
07.01.2024

Ashok wr. Paul

A meeting of the IQAC is held on 17.01.2024 at 3 PM in the chamber of the Teacher-in-Charge.

1. The proceedings of the previous meeting is read out and confirmed.
2. A detailed reading of the AQARs of 2018-19, 2019-20, 2020-21, 2021-22 and 2022-23 is conducted by the members of the IQAC. The said AQARs are approved unanimously by the members by the IQAC, after inserting and suggesting a few alterations. The IQAC coordinator is requested to place the same to the Governing Body for perusal and approval for submission to UGC-NAAC.
3. It is reported that the college registered itself in the NIRF ranking for the session. It is also reported that submission is due with 20-01-2024. The IQAC verifies and approves the data to be submitted. The IQAC hereby suggests that the DCF may be submitted and a copy to be forwarded to the Governing Body for post facto approval.
4. The IQAC considers that Career Counseling Cell should expand the horizon of its mission. While on the one hand the regular classes regarding career oriented activities is to continue with faculty members taking weekly or bi weekly classes on topics related to the job market, steps must also be taken to involve external agencies for vocational training.
5. It has been reported that various departments have been organising seminars as per the standing decision of the IQAC dated 10.12.2022. The convenor of the seminar committee is requested to maintain the budget allocated for the seminars for the session by the finance committee. Along with that it is also hereby decided that the topics of the seminars must in some way relate to themes of IKS/Quality Enhancement/Methodologies.
6. AOB
 - a. It is decided that on the approval of the AQARs, the IQAC coordinator must take necessary steps to send the IIQA in prescribed format and also make arrangements for the payment of the stipulated fees of IIQA to UGC-NAAC.

The meeting ends with a vote of thanks.

[Signature]
17-01-24

Coordinator

Coordinator
I. Q. A. C.
Polba Mahavidyalaya
Polba, Hooghly
West Bengal



[Signature]
Teacher-in-Charge
06/4/24-

Teacher in Charge
Polba Mahavidyalaya
Polba, Hooghly, West Bengal

Members Present:

[Signature]
12/1/24

[Signature]
17.01.2024

[Signature]
17.01.24

[Signature]
Ashor Mr. Paul

[Signature]
17.07.2024

Date: 18.06.2024

Notice

A meeting of the IQAC of Polba Mahavidyalaya will be held from 2.30 P.M. on 27.06.2024 in the chamber of the Principal.

1. To confirm the proceedings of the previous meeting.
2. To discuss regarding the status of IQA submitted to UGC-NAAC.
3. To review the degree of achievement vis-à-vis the plan of action adopted.
4. AOB

Pranab Dasgupta
18-6-24
Coordinator

Coordinator
I. Q. A. C.
Polba Mahavidyalaya
Polba, Hooghly
West Bengal



A. Kumbhar
18/6/24
Teacher-in-Charge

Teacher in Charge
Polba Mahavidyalaya
Polba, Hooghly, West Bengal

Umesh
18/6/24
A. Ghosh
18.06.2024

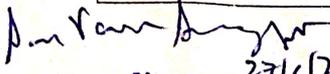
Tarun Mistry
A. S. Datta
18.06.2024

Ashok Kumar Paul

A meeting of the IQAC is held on 27.06.2024 at 2.30 PM in the chamber of the Teacher-in-Charge

1. The proceedings of the previous meeting is read out and confirmed.
2. It is reported that the IQA was submitted to UGC-NAAC on 22-05-2024. It is reported that a clarification had been sought on IQA regarding affiliation status document of the college on 31-05-2024. It is reported that the clarification has been submitted within stipulated time IQAC Coordinator is requested to maintain a note of the situation and inform the IQAC of the same.
3. The following stands as the report of the achievements of the IQAC, vis-à-vis the plan of action decided at the commencement of the session.

a. To initiate a methodology for implementing the teaching learning in accordance with the policies of NEP-CCFUP as provided by the University of Burdwan	<ul style="list-style-type: none">• The academic committee and the admission committee have made necessary changes in the routine and admission portal. Along with that internal meetings have been convened by the Teachers' Council and the Academic Committee in consultation with the IQAC to instruct teachers regarding the changes initiated by the NEP.• Teachers have attended workshops organized by the University of Burdwan for NEP sensitization.• Book lists have been prepared to update the library with titles related to the NEP syllabus.
b. To encourage departments to conduct seminars/workshops to provide academic exposure to both students and faculty members.	05 state level one day seminars have organized by various departments in collaboration with the IQAC.
d. Renovation of the Common Room for girls.	A room has been identified in the first floor in the annex wing of the college. A toilet and indoor games provision is to be constructed.


Coordinator 27/6/24
I. Q. C.
Polba Mahavidyalaya
Polba, Hooghly
West Bengal




Teacher in Charge 27/6/24
Polba Mahavidyalaya
Polba, Hooghly, West Bengal

e. Extension of canteen space.	A part of the current cycle shed is cordoned off and demarcated for seating space for canteen. Provisions are arranged jointly by the canteen owner and the college to utilize the space.
f. Conduct timely promotion under CAS for teachers.	Promotion under CAS of Dr. Sribas Biswas, Sri Milan Kisku, Dr. Manali Chaudhury, Dr. Preetam Mandal, Mizanur Rahaman Sardar has been duly completed.
g. To update ROA in accordance with the directions of the BCW of Hooghly District Magistrate.	ROA has been updated through BCW in due process to incorporate the changes that has developed due to the resignation tendered by Dr. Rana Nandi (Assistant Professor of Physics) and due to the leaving of Dr. Mohona Basu (Assistant Professor of Geography) and the joining of Sri Rajesh Das in her place
h. Renovation of the classrooms and laboratory wing.	<ul style="list-style-type: none"> Construction of a distinct laboratory wing is underway. Room 102, 103, 303 has been remodeled to function as two distinct small rooms. This is to meet the paucity of rooms and accommodate smaller class size in existing rooms by remodeling them.
i. Complete the submission of all previous pending AQARs .	All pending AQARs have been submitted within the stipulated time of May 2024.
j. Submit IIOA for the second cycle of UGC-NAAC assessment and accreditation.	IIOA has been submitted on 22-05-2024
k. Timely submission of AISHE.	AISHE has been submitted in due time for the session.

4. AOB: It is reported that feedbacks have been collected in this session from students, guardians, teachers/employees & alumni. The same has been analysed and recommendations have been noted. IQAC coordinator is requested to insert and preserve the same in the feedback analysis section. The coordinator is further requested to take the necessary actions.

The meeting ends with a vote of thanks.

Anam Singh
27/6/24

Coordinator
Coordinator
I. O. A. C,
Polba Mahavidyalaya
Polba, Hooghly
West Bengal

Members Present:



N. Kundu
27/6/24

Teacher-in-Charge
Teacher-in-Charge
Polba Mahavidyalaya
P.O.- Polba, Dist.- Hooghly,
West Bengal

Ashok Pr. Paul

D. Debnath
27.06.24
Tarun Mittra