

POLBA MAHAVIDYALAYA

Report

Analysis of Feedback given by Students and Action Taken 2023-24.

The following report is presented in the meeting of the IQAC dated 28.06.2024. The following decisions are taken on the basis of the data provided.

Type of Feedback: Students 2023-2024

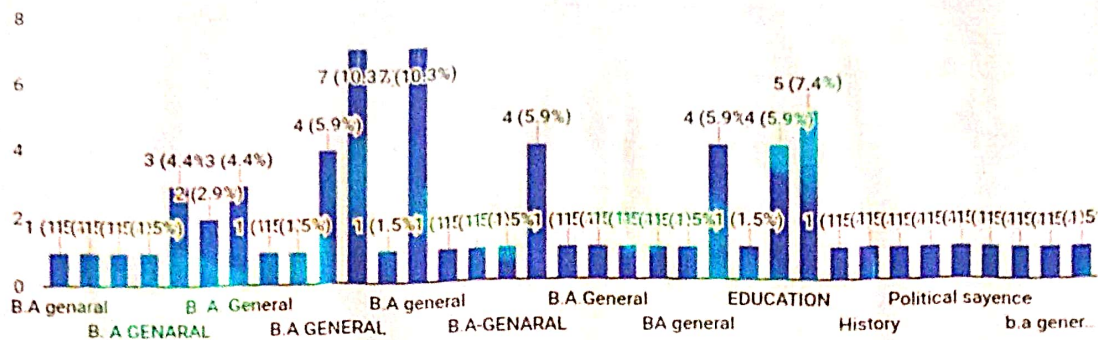
- a. The following figures of analysis based on the response received from 68 students are presented in the said meeting of the IQAC.



Department

Copy chart

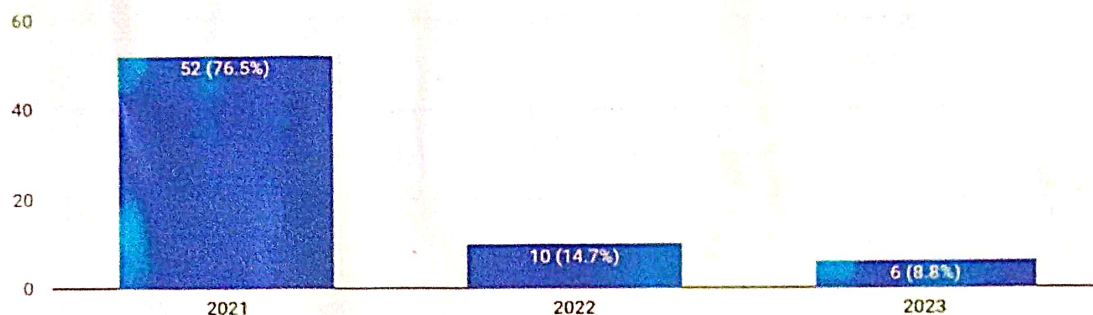
68 responses



Year of Admission in this College

Copy chart

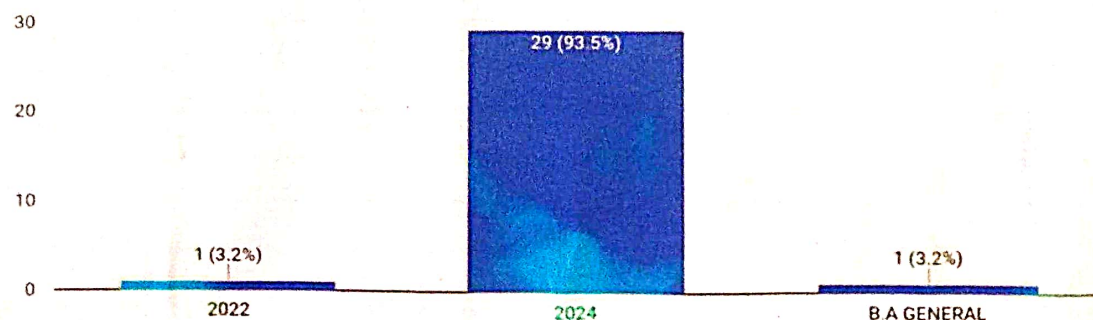
68 responses



Year of completion of Graduation (for passed out Students only)

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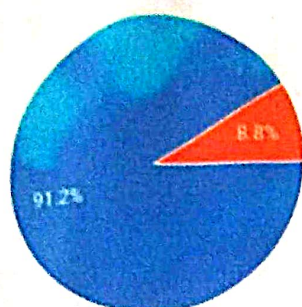
31 responses



Rate the effectiveness of career services provided by the college (e.g., job/internship assistance, resume workshops).

 Copy chart

68 responses

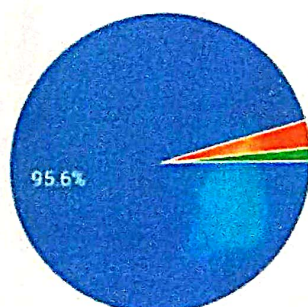


- Excellent
- Good
- Average
- Poor
- Very Poor

How satisfied are you with the campus facilities and infrastructure (e.g., classrooms, labs, recreational areas)?

 Copy chart

68 responses

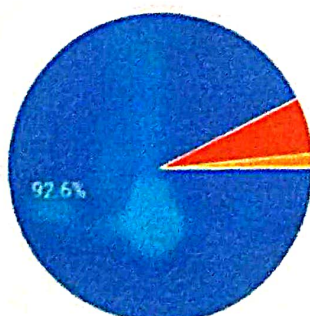


- Very Satisfied
- Satisfied
- Neutral
- Dissatisfied
- Very dissatisfied

Do you feel that the college fosters a supportive and inclusive community for students from diverse backgrounds?

 Copy chart

68 responses

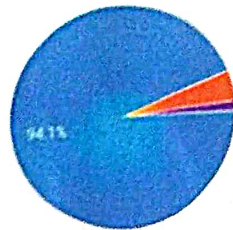


- Strongly Agree
- Agree
- Neutral
- Disagree
- Strongly Disagree



Rate your overall satisfaction with the extracurricular activities and opportunities offered by the college (e.g., sports, events).

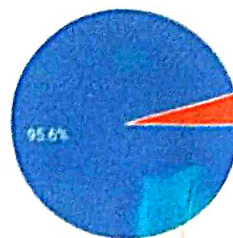
68 responses



- Very satisfied
- Satisfied
- Neutral
- Dissatisfied
- Very dissatisfied

How responsive are faculty and staff to students' concerns and feedback?

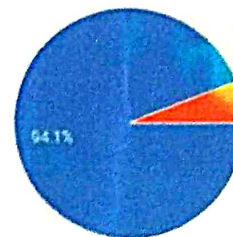
68 responses



- Very responsive
- Responsive
- Neutral
- Not so responsive
- Not at all responsive

How would you rate the overall quality of the course?

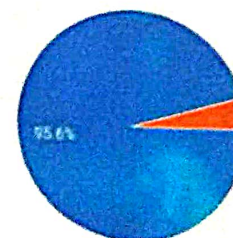
68 responses



- Excellent
- Good
- Neutral
- Poor
- Very Poor

Rate the effectiveness of the course in covering important topics and concepts.

68 responses

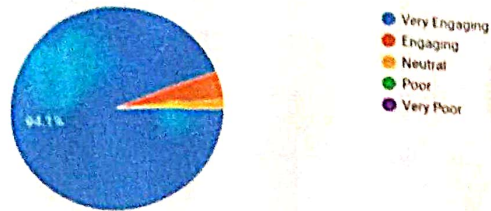


- Excellent
- Good
- Neutral
- Poor
- Very Poor

How engaging were the teaching methods used in the course (e.g., lectures, discussions, group projects)?

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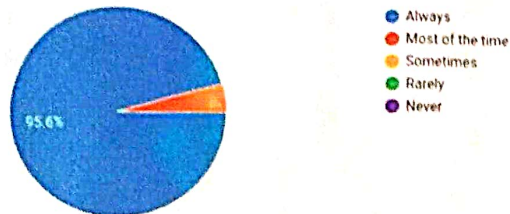
68 responses



Were assessments (e.g., exams, essays, presentations) fair and reflective of the course content?

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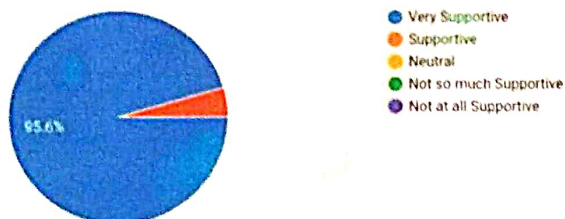
68 responses



How supportive and accessible were the professors for this course?

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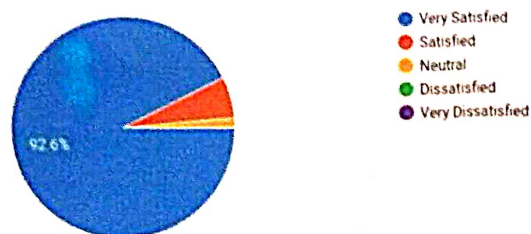
68 responses



How satisfied are you with the practical knowledge gained from this course?

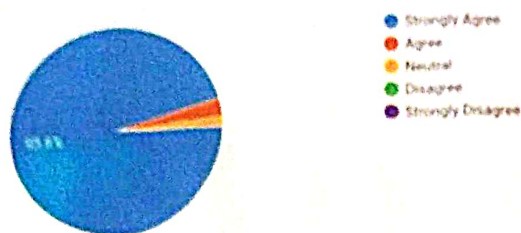
 Copy chart

68 responses



Do you feel the course adequately prepared you for real-world applications in your field of study?

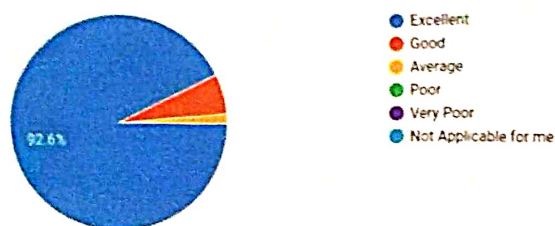
68 responses



[Copy chart](#)

Rate the effectiveness of practical components (e.g., labs, projects, internships) in enhancing your understanding of the subject matter.

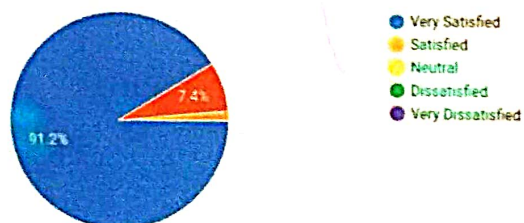
68 responses



[Copy chart](#)

How satisfied are you with the course's focus on developing job-related skills (e.g., communication, problem-solving, teamwork)?

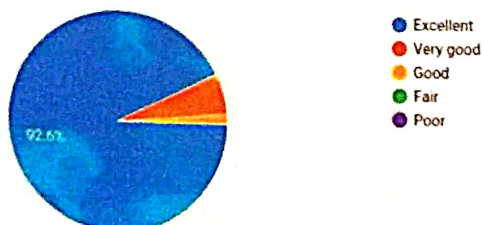
68 responses



[Copy chart](#)

Rate the effectiveness of career guidance and job placement services offered by the course/college.

68 responses

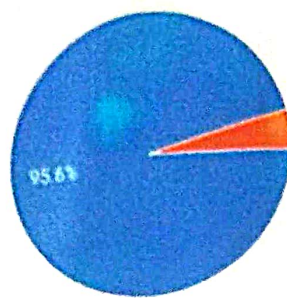


[Copy chart](#)



Do you believe the course adequately addressed the current demands and trends in the job market for your field of study?

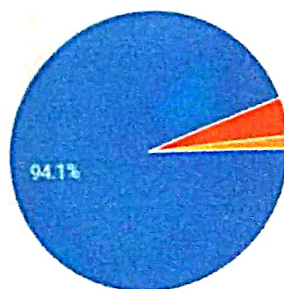
68 responses



- Strongly Agree
- Agree
- Neutral
- Disagree
- Strongly Disagree

How satisfied are you with the quality of teaching ?

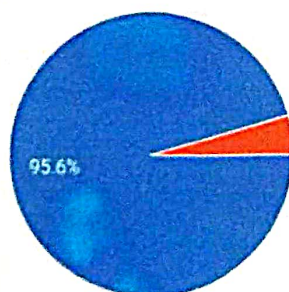
68 responses



- Very Satisfied
- Satisfied
- Neutral
- Dissatisfied
- Very Dissatisfied

Rate the availability of academic resources in the College(e.g., library, research materials).

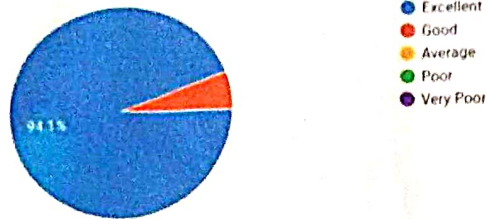
68 responses



- Excellent
- Good
- Average
- Poor
- Very Poor

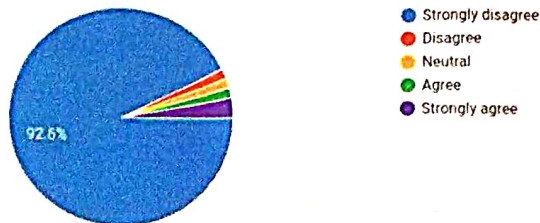
How would you rate the variety and relevance of courses offered by the College?

68 responses



Were extracurricular opportunities related to your course (e.g., field trips, conferences, research projects) adequately provided?

68 responses



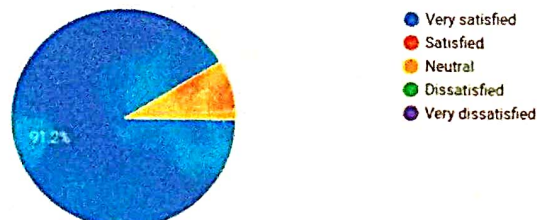
Would you recommend your undergraduate program to prospective students?

68 responses



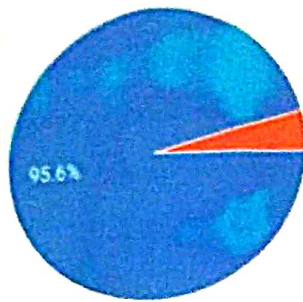
How satisfied are you with the responsiveness of the non-teaching staff to your inquiries and requests?

68 responses



Were you provided with accurate and timely information by the non-teaching staff when seeking assistance or guidance?

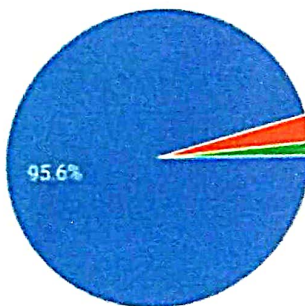
68 responses



- Always
- Mostly
- Sometimes
- Rare
- Never

Do you feel that the non-teaching staff in the college office respects student privacy and confidentiality?

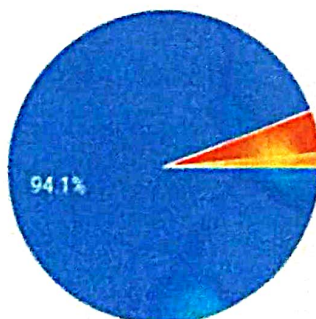
68 responses



- Always
- Mostly
- Sometimes
- Rare
- Never

How satisfied are you with the cleanliness of the college Premise?

68 responses

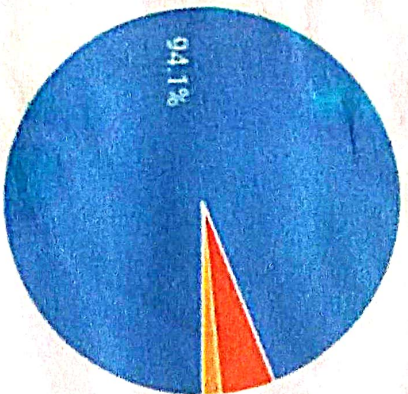


- Very Satisfied
- Satisfied
- Neutral
- Dissatisfied
- Very Dissatisfied

Rate your overall satisfaction with the administrative support provided by the college office.

 Copy chart

68 responses



- Very Satisfied
- Satisfied
- Neutral
- Dissatisfied
- Very Dissatisfied

Additional Comments/Suggestions

5 responses

No

Excellent



b. On the basis of the responses studied above, the following recommendations are decided in the meeting for actions to be taken.

1. Reports indicate a need to revamp and develop the existing laboratory facilities. It is also notified here that beyond the formal feedback, the students and teachers alike have proposed the need for more spacious and equipped lab wing. It is decided that IQAC with the help of the stakeholders will locate a spot for shifting the laboratories.
2. Further development in students' amenities like common room and canteen is warranted for.
3. Greater involvement of the Guardians is required.

Members:

Khush

Prash

P. D. D. D.

S. Nishu

Dr. P. P. P.

Co-Coordinator
IQAC, A. C.
Polba Mahavidyalaya
Polba, Hooghly, West Bengal

Abhisata

Teacher in Charge
Polba Mahavidyalaya
Polba, Hooghly, West Bengal



Telephone: (03213) 225128, 225133

Fax : (03213) 225128

web site: polbamahavidyalaya.com
e-mail: officepolbamahavidyalaya@gmail.com



POLBA MAHAVIDYALAYA

Post Office - Polba, District - Hooghly, West Bengal, Pin - 712148

AFFILIATED TO THE UNIVERSITY OF BURDWAN

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ALUMNI FEEDBACK FORM

ESSENTIAL DETAILS

Alumni Name	Santu Dandypathak		
Father's Name	Late Biran Dandypathak		
Date of Birth (DD/MM/YY)	18-03-1989		
Year of Passing out	2012	Department	
Permanent Address	Vill- Polba, P.O + P.S. Polba, Dist. Hooghly, Pin-712148		
Contact No.	9330421905		

Kindly select the appropriate option as per the following criteria.

A - Highly Efficient B - Efficient C - Satisfactory D - Below Satisfaction

I. ABOUT COLLEGE

1.	Do you feel proud to be associated with Polba Mahavidyalaya as Alumni?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
2.	How do you rate development activities organized by the College for your overall development?	A <input checked="" type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D <input type="checkbox"/>
3.	Were /Are your grievances properly handled at the college?	
	a) As a student	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
	b) As Alumni	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
4.	Rate the adequacy of the following as they were During your tenure as a student at Polba Mahavidyalaya :	
	• Laboratories & Equipments	A <input checked="" type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D <input type="checkbox"/>
	• Library	A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D <input checked="" type="checkbox"/>
	• Computer Facility	A <input checked="" type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D <input type="checkbox"/>

II. ABOUT DEPARTMENT AND COLLEGE

5.	Have you obtained sufficient technical knowledge (both in theory and practice) at Polba Mahavidyalaya?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
6.	Is the education imparted at Polba Mahavidyalaya useful and relevant in your present job?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
7.	Were the HOD's & Faculties cooperative?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

Santu Dandypathak
04/08/2024
SIGNATURE WITH DATE

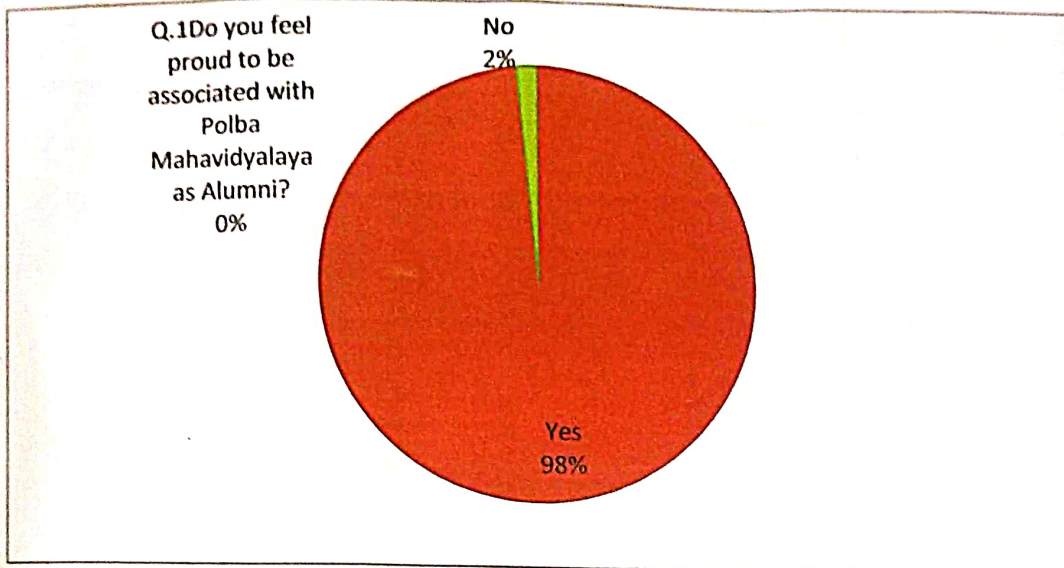
Alumni feedback analysis session-2023-24

Q.1 Do you feel proud to be associated with Polba Mahavidyalaya as Alumni?

Yes
No

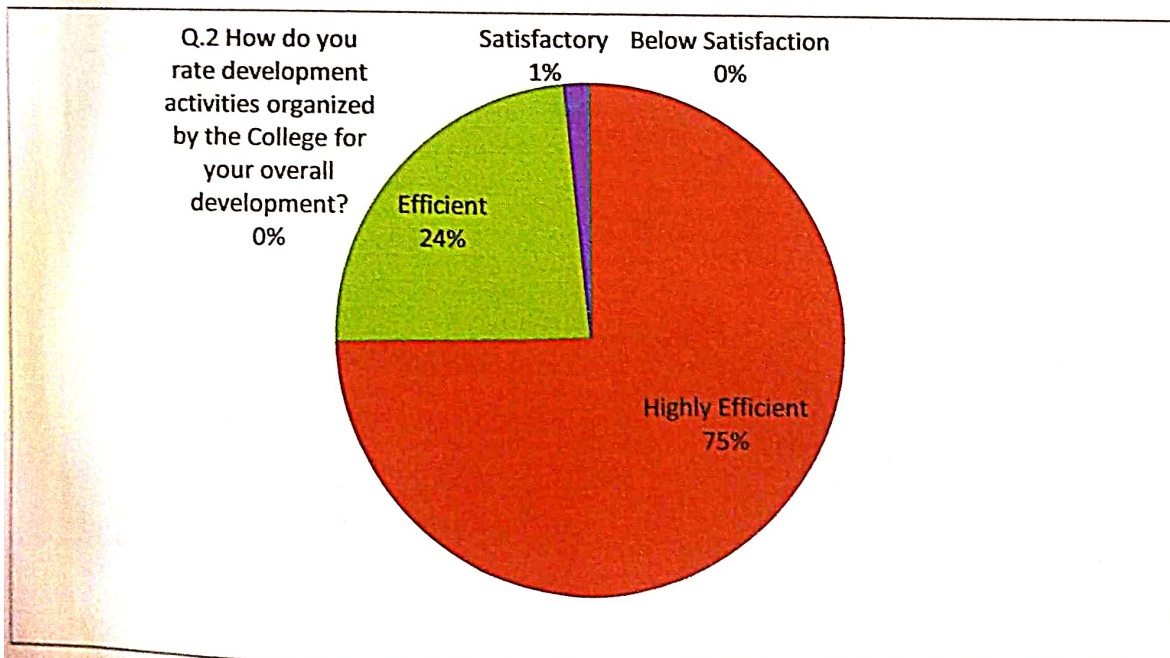
63

1



Q.2 How do you rate development activities organized by the College for your overall development?

Highly Efficient	47
Efficient	15
Satisfactory	1
Below Satisfaction	0



Q.3 Were /Are your grievances properly handled at the college? As a student

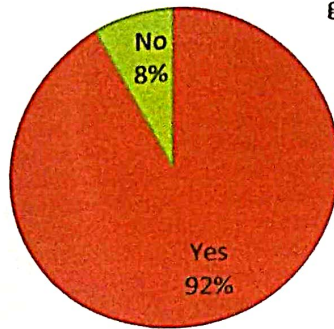
Yes
No

59

5



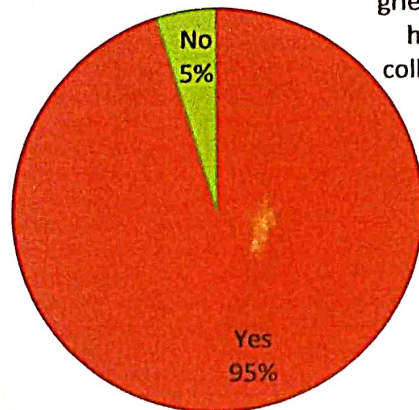
Q.3 Were /Are your grievances properly handled at the college?As a student



Q.4 Were /Are your grievances properly handled at the college? As Alumni

Yes 61
No 3

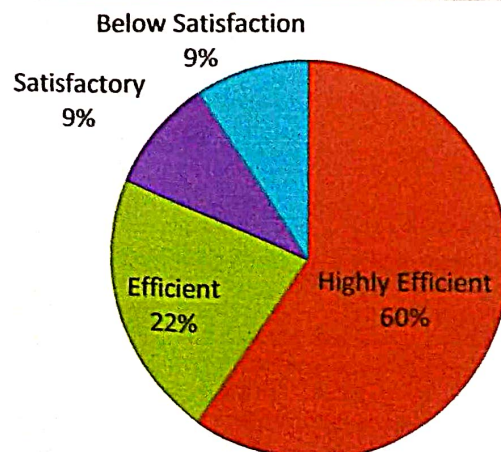
Q.4 Were /Are your grievances properly handled at the college? As Alumni



Q.5 Rate the adequacy of the following as they were During your tenure as a student at Polba Mahavidyalaya :• Laboratories & Equipments

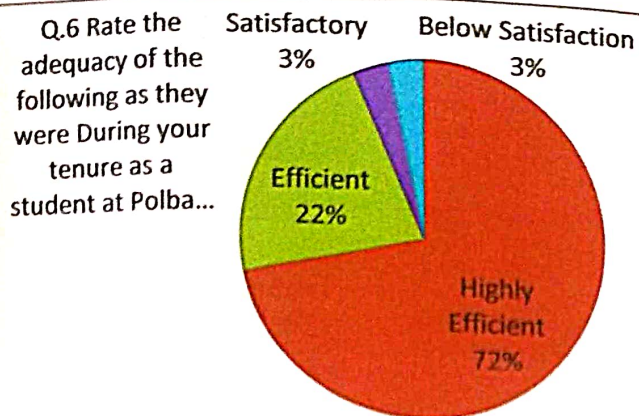
Highly Efficient 38
Efficient 14
Satisfactory 6
Below Satisfaction 6

Q.5 Rate the adequacy of the following as they were During your tenure as a student at Polba Mahavidyalaya :•...



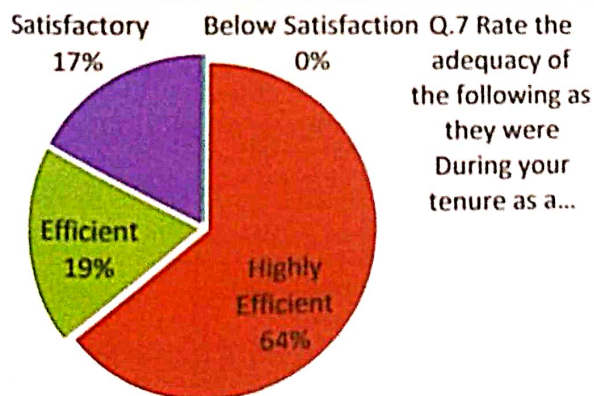
Q.6 Rate the adequacy of the following as they were During your tenure as a student at Polba Mahavidyalaya :• Library

Highly Efficient	46
Efficient	14
Satisfactory	2
Below Satisfaction	2



Rate the adequacy of the following as they were During your tenure as a student at Polba Mahavidyalaya :• Computer Facility

Highly Efficient	41
Efficient	12
Satisfactory	11
Below Satisfaction	0

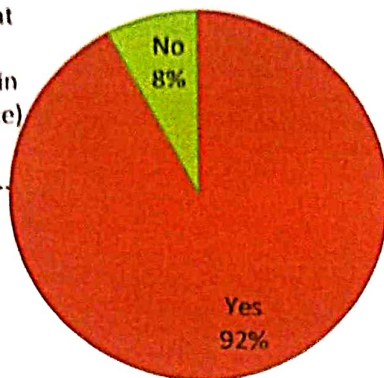


Have you obtained sufficient technical knowledge (both in theory and practice) at Polba Mahavidyalaya?

59
5



Q.8 Have you obtained sufficient technical knowledge (both in theory and practice) at Polba Mahavidyalaya?...

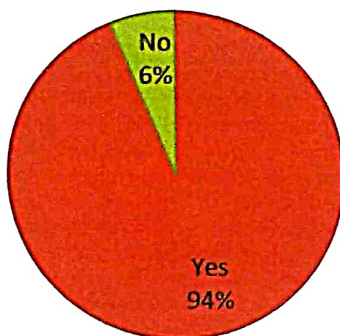


Q.9 Is the education imparted at Polba Mahavidyalaya useful and relevant in your present job?

Yes
No

60
4

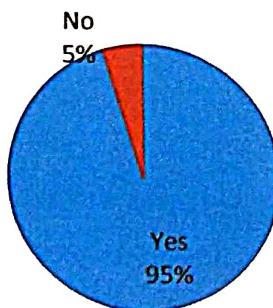
Q.9 Is the education imparted at Polba Mahavidyalaya useful and...



Q.10 Were the HOD's & Faculties cooperative?

Yes
No

61
3



POLBA MAHAVIDYALAYA

Feedback Analysis and Action Taken Report

Session- 2023-24

The following report is presented in the meeting of the IQAC dated 28.06.2024. The following decisions are taken on the basis of the data provided.

Type of Feedback: Alumni

a) Data Analysis

Sl No.	Feedback Questions	Analysis of Feedback Received and Action Taken
1.	Do you feel proud to be associated with Polba Mahavidyalaya as Alumni?	They have unanimously said that they indeed feel proud to be a part of the institution.
2.	How do you rate development activities organized by the College for your overall development?	Various activities, both academic and extracurricular organized by the college has helped is felt by the ex students.
3.	Were/Are your grievances properly handled at the college? a)As a student b)As Alumni	Yes. There was provision. However, no serious grievance arose. As alumni I have no grievance.
4.	Rate the adequacy of the following as they were during your tenure as a student at Polba Mahavidyalaya A) Laboratories & Equipments B) Library C) Computer Facility	A. Some feel that laboratory and equipment could have been further developed. B. Library was adequate. C. Computer facility was adequate.
5.	Have you obtained sufficient technical knowledge (both in theory and practical) at Polba Mahavidyalaya.	Yes is the unanimous reaction
6.	Is the education imparted at Polba Mahavidyalaya useful and relevant to your present job?	Yes is the unanimous reaction
7.	Were the HOD's and Faculties cooperative?	Yes is the unanimous reaction





b) Actions suggested by the IQAC

Most of the alumni who have completed their course from Polba Mahavidyalaya feel positively about their period spent in Polba Mahavidyalaya. However they feel that further infrastructural growth is necessary.

In the light of this, the IQAC decides on the following course of action-

1. Further engagement with the alumni for infrastructural growth has to be done.
2. Develop a platform for this through alumni association.

[Signature]
Coordinator
I. Q. A. C.
Polba Mahavidyalaya
Polba, Hooghly, West Bengal

[Signature]
Teacher in Charge
Polba Mahavidyalaya
Polba, Hooghly, West Bengal

Members Present:

[Signature]
[Signature]
[Signature]



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IQAC Feedback Form For The Parents

Respected Sir/Madam

The Internal Quality Assurance Cell of Polba Mahavidyalaya seeks your valuable feedback for enhancing the quality of education in Polba Mahavidyalaya. (* Required)

1. Name of the Parent/Guardian * Bhutanath Pal
2. Name of your ward * Subhadra Pal
3. Course in which your ward is enrolled * English
4. Contact No. * 9432380831

5. Do you believe that the college and its environment has transformed the personality of your ward? *
(Mark only one oval.)

☐ YES

☒ NO

6. Please rate the following areas of the College as per your opinion* (Mark only one oval per row.)

	Outstanding	Very Good	Good	Satisfactory	Dissatisfactory
Infrastructure	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Teaching and Learning	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Growth Opportunities for Students	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Industry-Academia Exposure	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Extra Curricular Activities	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>

7. Please rate the following aspects of academic curriculum as per your opinion* (Mark only one oval per row.)

	Outstanding	Very Good	Good	Satisfactory	Dissatisfactory
The objectives of the course in terms of its clarity and relevance for the students	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Courses taught in terms of balance between theory and application	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Flexibility and timely revisions	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

8. Would you like to join us as Parent-Teacher Association for greater cooperation and better functioning of the College?* (Mark only one oval.)

☒ YES

☐ NO

9. Which will be your preferred mode to stay in touch with the College Faculty/Administration? *
(Mark only one oval.)

☐ Google Group

☒ Online Forum

☐ College App

10. Any other suggestion/feedback regarding the functioning of the College?

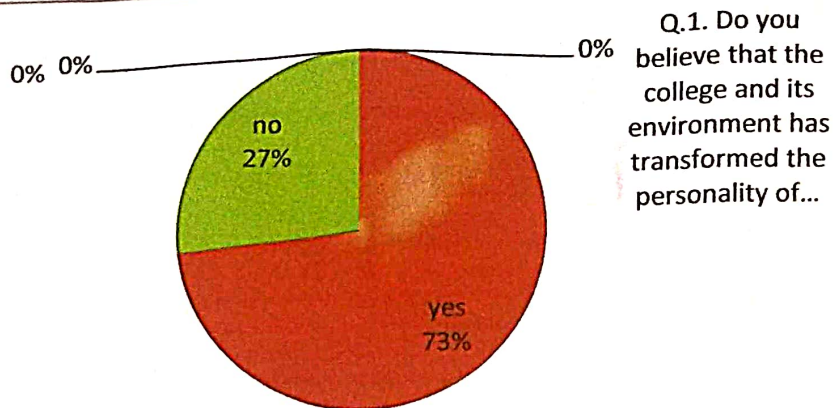
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Parent feedback analysis session-2023-2024

Do you believe that the college and its environment has transformed the personality of your ward?

30

11



Q.2 Infrastructure

7

3

30

1

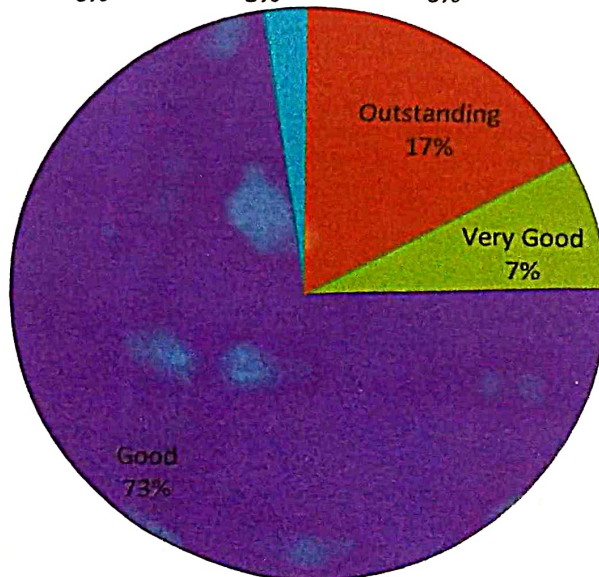
0

Dissatisfactory Satisfactory Q.2Infrastructure

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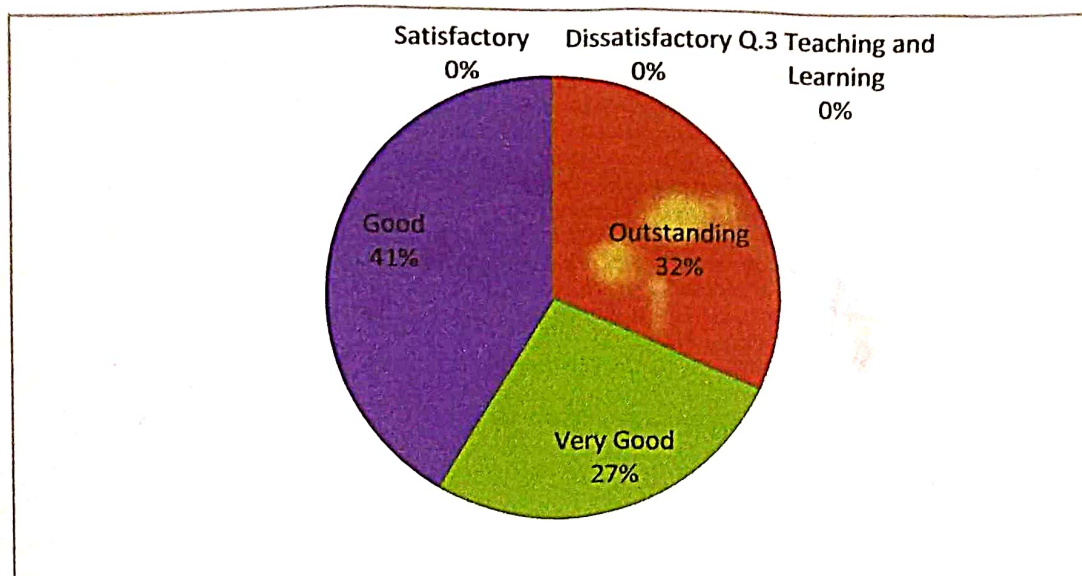
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0%



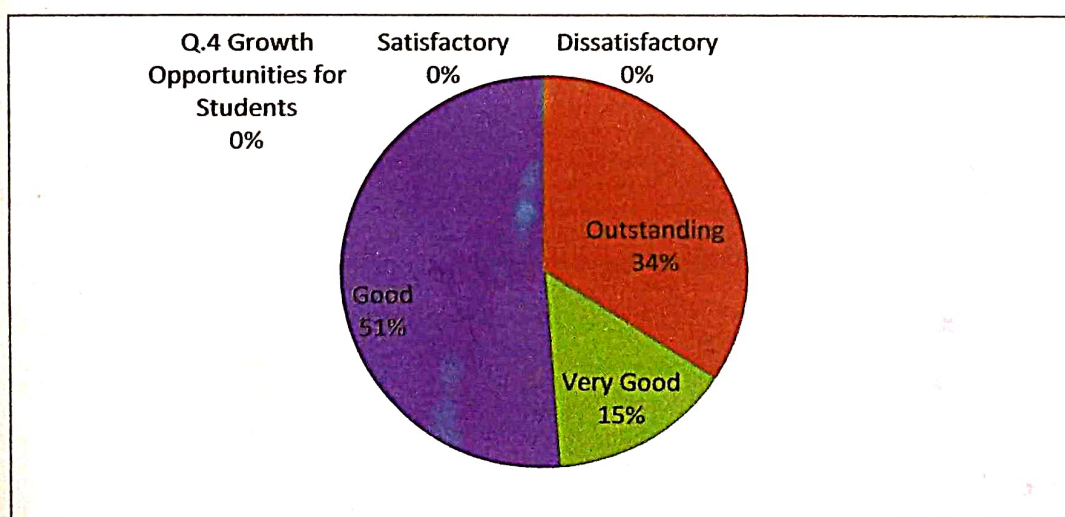
Q.3 Teaching and Learning

Outstanding	13
Very Good	11
Good	17
Satisfactory	0
Dissatisfactory	0



Q.4 Growth Opportunities for Students

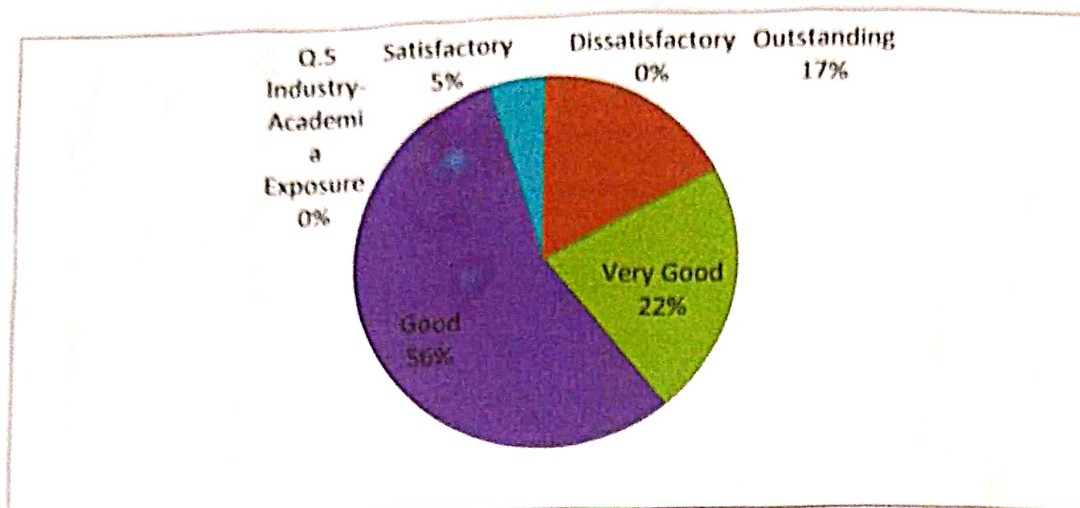
Outstanding	14
Very Good	6
Good	21
Satisfactory	0
Dissatisfactory	0



Q.5 Industry-Academia Exposure

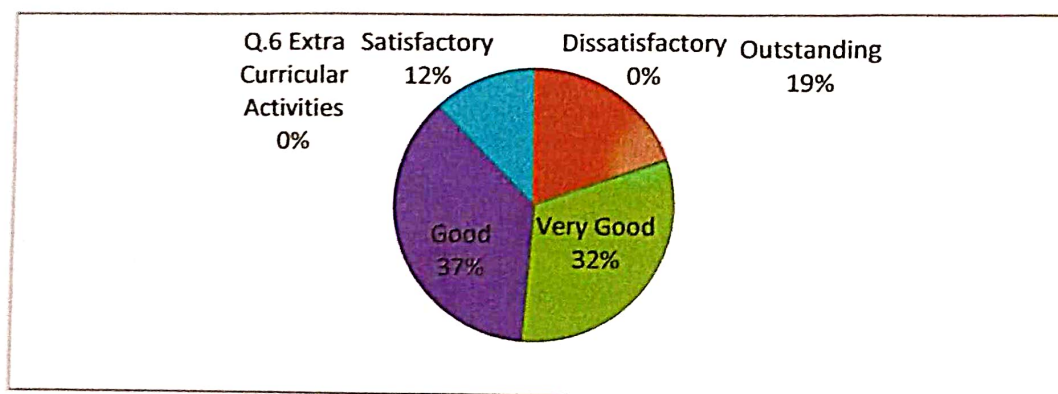
Outstanding	7
Very Good	9
Good	23
Satisfactory	2
Dissatisfactory	0





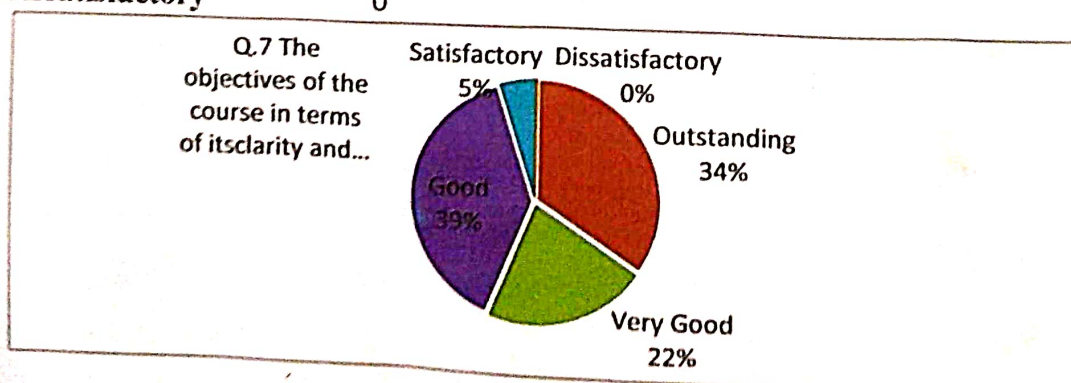
Q.6 Extra Curricular Activities

Outstanding	8
Very Good	13
Good	15
Satisfactory	5
Dissatisfactory	0



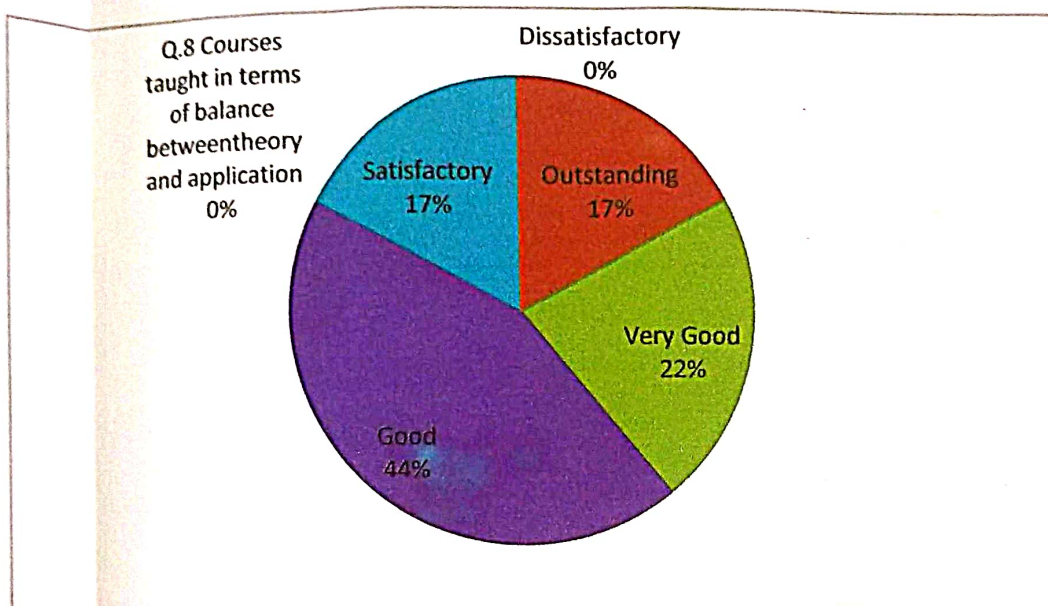
Q.7 The objectives of the course in terms of its clarity and relevance for the students

Outstanding	14
Very Good	9
Good	16
Satisfactory	2
Dissatisfactory	0



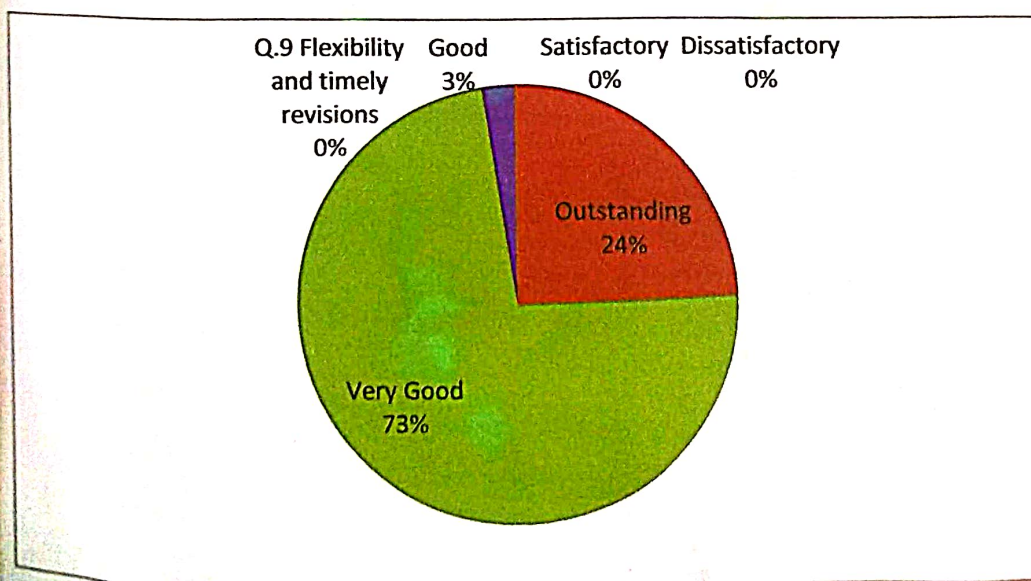
Q.8 Courses taught in terms of balance between theory and application

Outstanding	7
Very Good	9
Good	18
Satisfactory	7
Dissatisfactory	0



Q.9 Flexibility and timely revisions

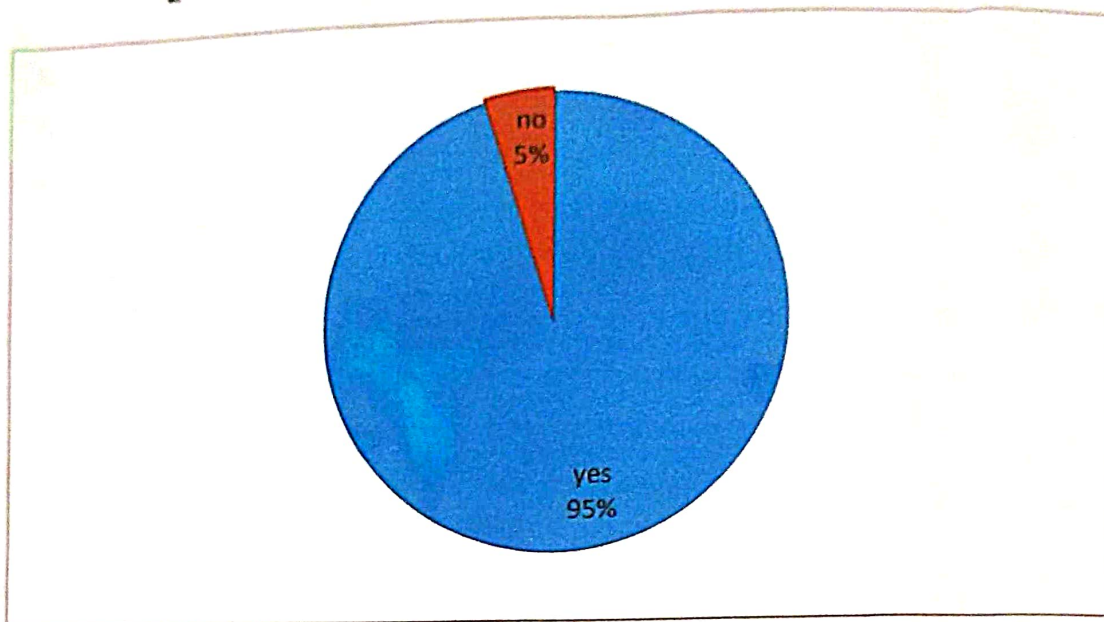
Outstanding	10
Very Good	30
Good	1
Satisfactory	0
Dissatisfactory	0



Q.10 Would you like to join us as Parent-Teacher Association for greater cooperation and better functioning of the College?

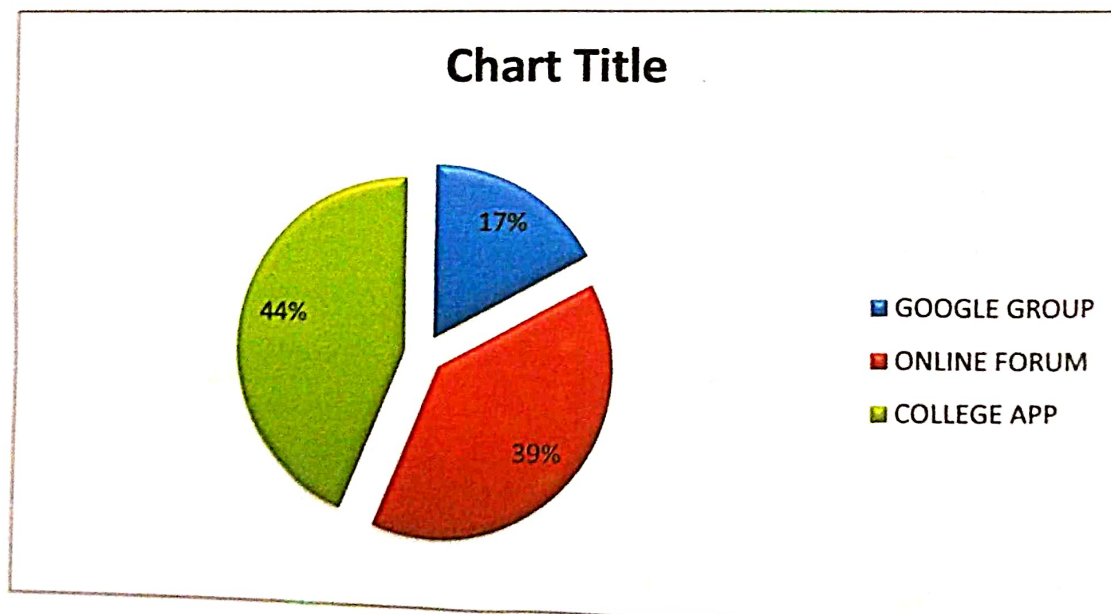
yes
no

39
2



Q.11 Which will be your preferred mode to stay in touch with the College Faculty/Administration?

GOOGLE GROUP	7
ONLINE FORUM	16
COLLEGE APP	18



POLBA MAHAVIDYALAYA

Feedback Analysis and Action Taken Report

Session– 2023-24

The following report is presented in the meeting of the IQAC dated 17.05.2024. The following decisions are taken on the basis of the data provided from the feedback of the parents/guardians of the students currently studying in the college. It is reported that 41 Parents/Guardians had responded to the feedback.

a. The following responses are discussed as received in the 41 offline feedbacks.

Type of Feedback: Parents

Sl No.	Feedback Questions	Analysis of Feedback Received and Action Taken
1.	Infrastructure	They have generally expressed satisfaction, with a few suggestions.
2.	Teaching and Learning	They have held a general satisfaction.
3.	Growth Opportunities for Students	They have expressed satisfaction. However more employment generation policies in teaching and learning would be welcome to them.
4.	Industry-Academia Exposure	Scope of improvement has been suggested.
5.	Extra Curricular Activities	They have held a general satisfaction.
6.	The objectives of the course in terms of its clarity and relevance for the students	Parents are generally satisfied.
7.	Courses taught in terms of balance between theory and application	Parents are satisfied with field visits, project works etc. They are also satisfied with the laboratories. However, they do suggest that regular upgradation of laboratory might be useful.



8	Flexibility and timely revisions	Respondents are satisfied.
9.	Would you like to join us as Parent-Teacher Association for greater cooperation and better functioning of the College?	They have unanimously expressed their willingness to an online/offline forum for interaction.

b. On the basis of the data analysed above and as reflected in the chart displaying the distribution of responses across various questions, the following Analysis & Action Taken Report is proposed: The parents participated in this feedback seeking session with great enthusiasm. They have held a general satisfaction with the affairs of the institution with a few suggestions especially in case of infrastructural growth and a job oriented approach in the transactions in the college. A platform has also been sought for parent-college interaction.

In the light of this, the following course of action has been suggested by the IQAC:

1. Development of physical infrastructure like classroom and lab must be undertaken. The IQAC has resolved to send appeals for grant in aid from the Department of Higher Education, Govt. of West Bengal to ensure the achievement of this endeavor.
2. A regular interaction is to be maintained with parents by the departments, till an online / offline platform for interaction is not created.
3. Career counseling and placement cell to organize more employable skill generating sessions. Add on courses to be organized keeping this end in aim.

MEMBERS:

[Signature]
[Signature]

[Signature]
Coordinator
I. O. A. C.
Polba Mahavidyalaya
Polba, Hooghly, West Bengal

[Signature]
Teacher in Charge
Polba Mahavidyalaya
Polba, Hooghly, West Bengal

[Signature]
[Signature]



POLBA MAHAVIDYALAYA

Post Office - Polba, District - Hooghly, West Bengal, Pin - 712148

AFFILIATED TO THE UNIVERSITY OF BURDWAN
Recognized under Sections 2(f) & 12(B) of the UGC Act. 1956
NAAC Accredited

IQAC Feedback Form For Teachers' Feedback

Name: Dr. SHARMISTHA GUPTA (DUTTA)

Designation: Associate professor of philosophy

This questionnaire has been prepared in order to collect information regarding level of satisfaction towards the faculty, teaching, learning and evaluation. The furnished information will be kept confidential and will serve as an important feedback for quality improvement of the programme.

Directions:

Please give your inputs about the following statements by choosing a tick mark [✓] on 1 -5 score.

(1-disagree, 2- partially disagree, 3 -neither agree nor disagree, 4-partially agree, 5-agree)

Teaching, Learning and Evaluation parameters:		1	2	3	4	5
1.	Syllabus of the taught courses is appropriate and as per need.					✓
2.	Sufficient number of the prescribed books are available in the Library.				✓	
3.	The course/syllabus has good balance between theory and application.					✓
4.	The books listed as reference materials are appropriate and updated.				✓	
5.	Basic facilities, like teacher's rooms, classrooms, reading rooms and toilets are available in the Department.				✓	
6.	Canteen is available at the faculty level for staff.				✓	
7.	All the unit tests and final examinations are conducted well in time covering all syllabus.					✓
8.	I have the freedom to propose modifications, suggestion and incorporate new topic in the syllabus.				✓	✓
9.	I have the freedom to adopt new techniques/strategies of teaching such as seminar presentations, group discussions and learners' participations.					✓
10.	The environment of the department is conducive for teaching and research.				✓	
11.	Opportunities for professional growth are non-discriminatory and fair.					✓

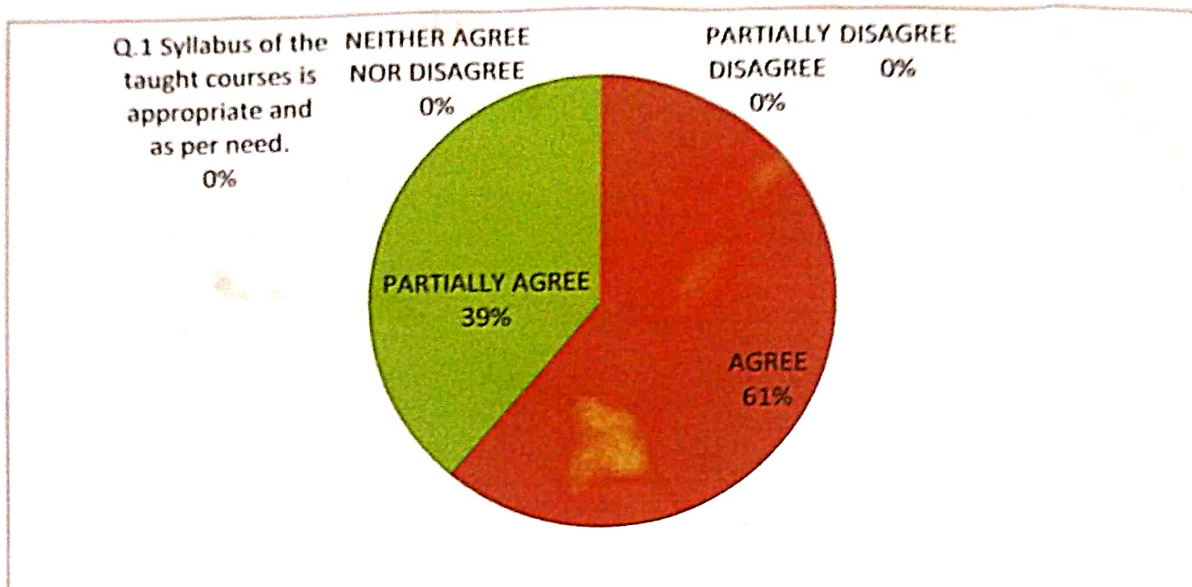
Any other comments:

Banta
Signature

Teacher feedback analysis session-2023-2024

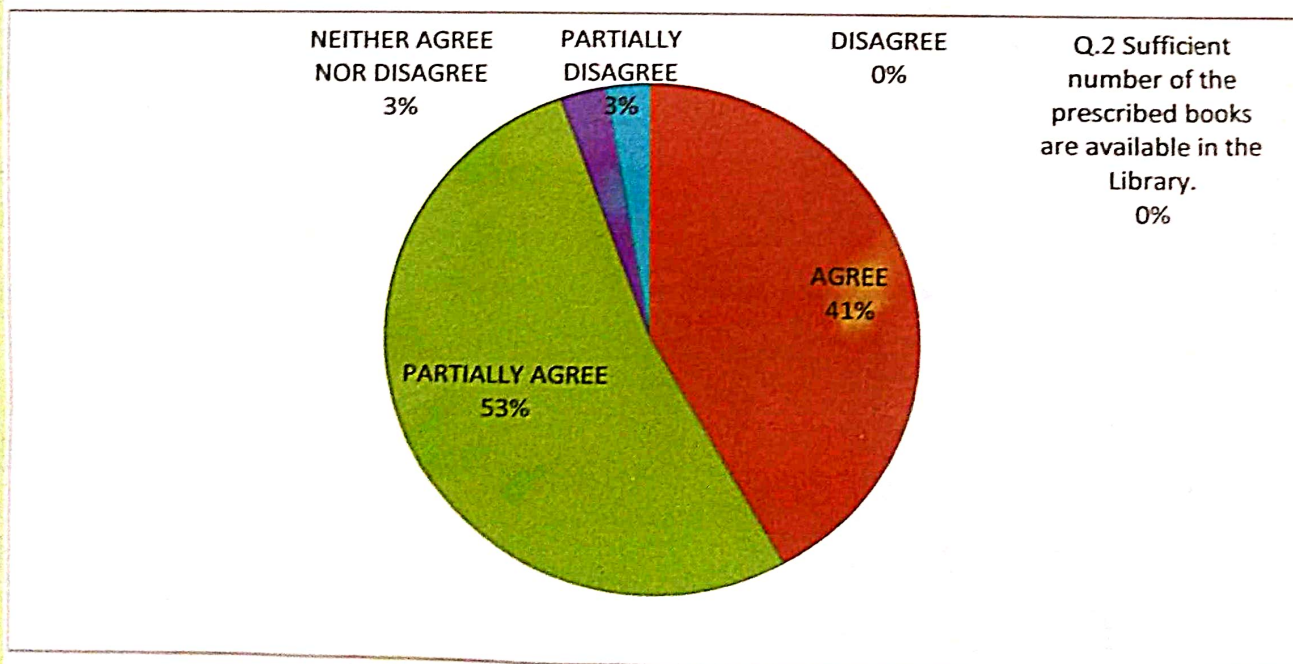
Q.1 Syllabus of the taught courses is appropriate and as per need.

AGREE	22
PARTIALLY AGREE	14
NEITHER AGREE NOR DISAGREE	0
PARTIALLY DISAGREE	0
DISAGREE	0



Q.2 Sufficient number of the prescribed books are available in the Library.

AGREE	15
PARTIALLY AGREE	19
NEITHER AGREE NOR DISAGREE	1
PARTIALLY DISAGREE	1
DISAGREE	0

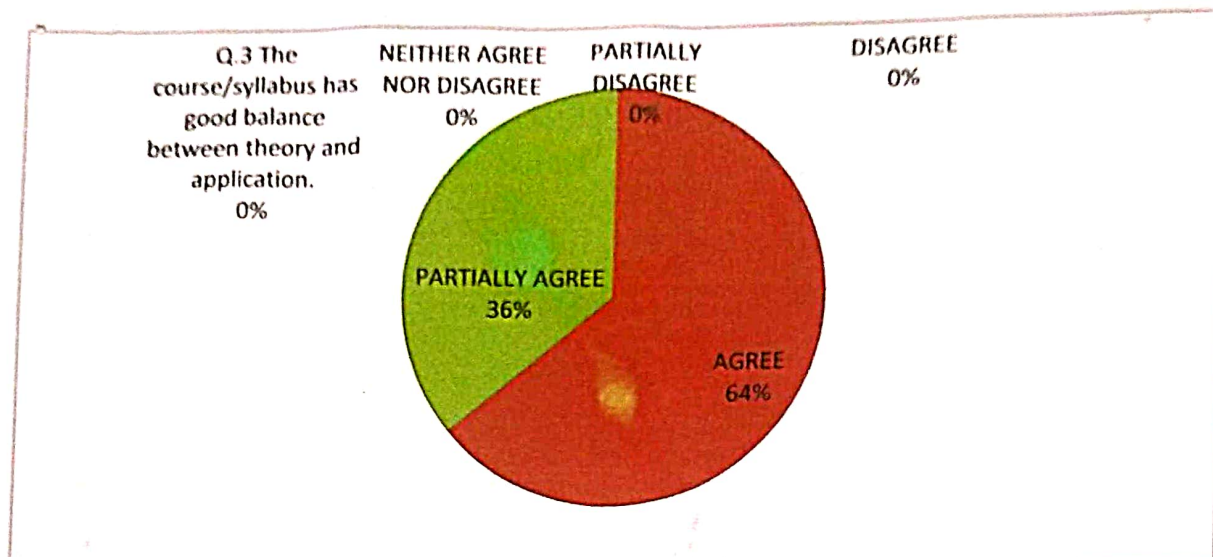


Q.3 The course/syllabus has good balance between theory and application.

AGREE	23
PARTIALLY AGREE	13

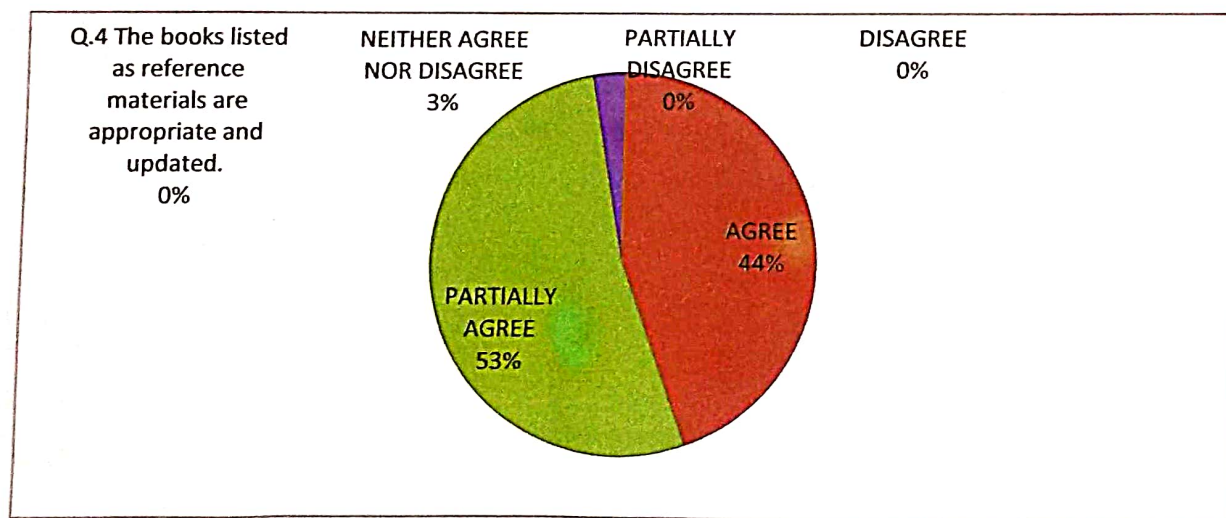


NEITHER AGREE NOR DISAGREE	0
PARTIALLY DISAGREE	0
DISAGREE	0



Q.4 The books listed as reference materials are appropriate and updated.

AGREE	16
PARTIALLY AGREE	19
NEITHER AGREE NOR DISAGREE	1
PARTIALLY DISAGREE	0
DISAGREE	0



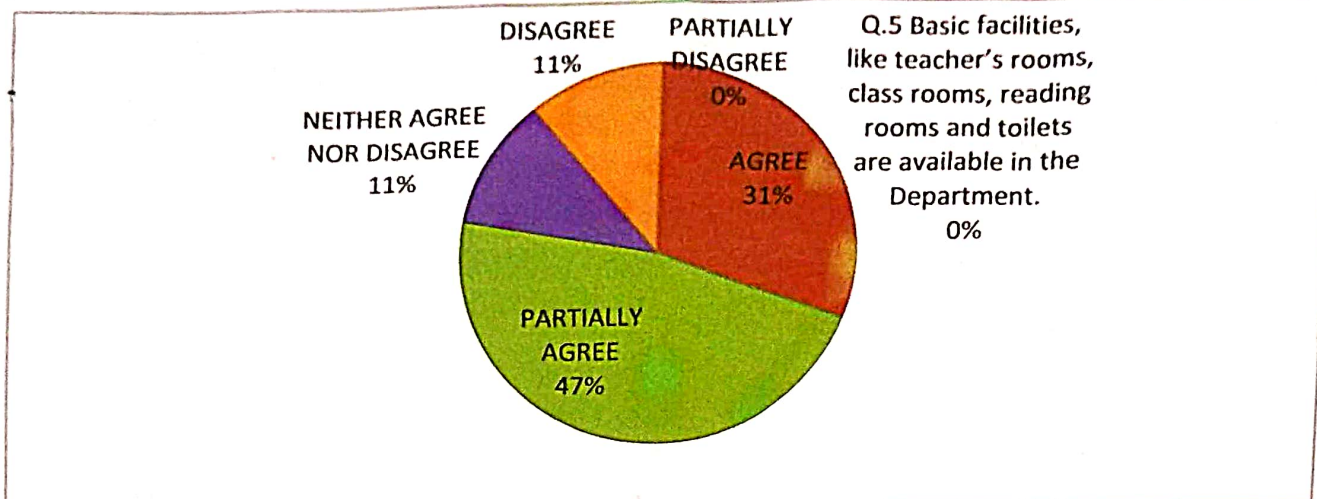
Q.5 Basic facilities, like teacher's rooms, class rooms, reading rooms and toilets are available in the Department.

AGREE	11
PARTIALLY AGREE	17
NEITHER AGREE NOR DISAGREE	4
PARTIALLY DISAGREE	0



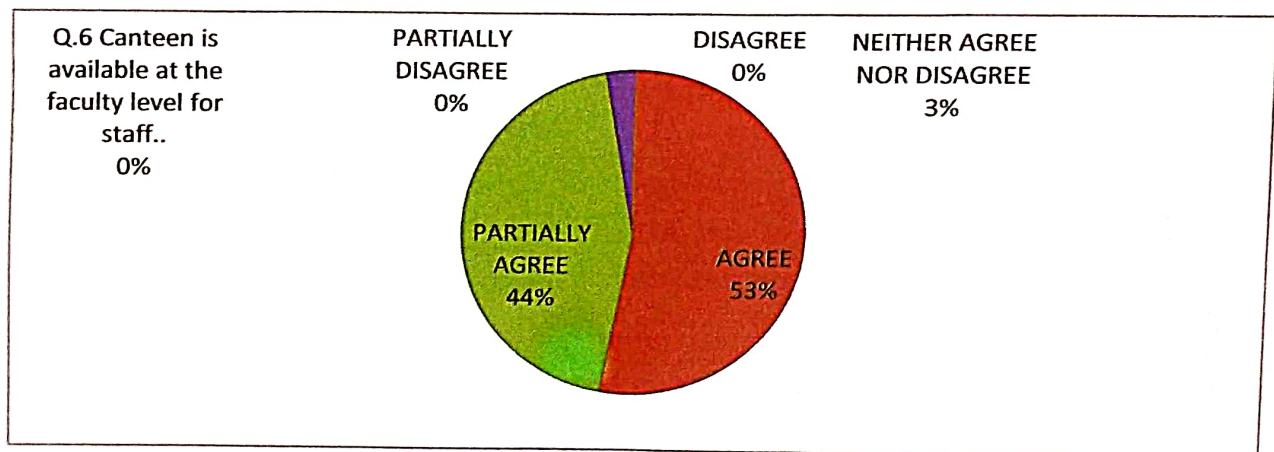
DISAGREE

4



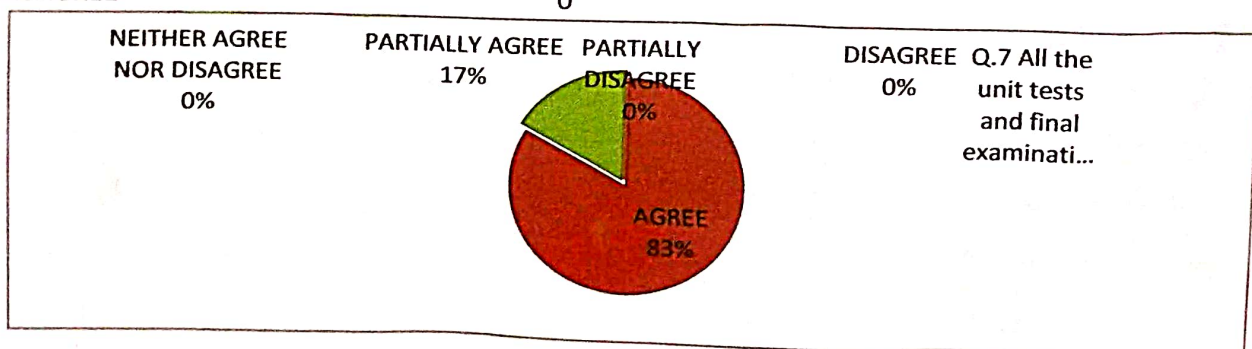
Q.6 Canteen is available at the faculty level for staff..

AGREE	19
PARTIALLY AGREE	16
NEITHER AGREE NOR DISAGREE	1
PARTIALLY DISAGREE	0
DISAGREE	0



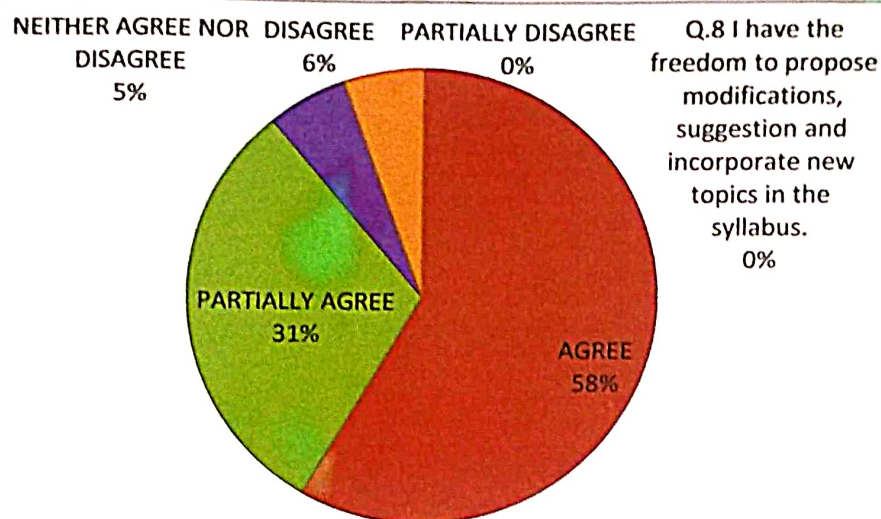
Q.7 All the unit tests and final examinations are conducted well in time covering all syllabus.

AGREE	30
PARTIALLY AGREE	6
NEITHER AGREE NOR DISAGREE	0
PARTIALLY DISAGREE	0
DISAGREE	0



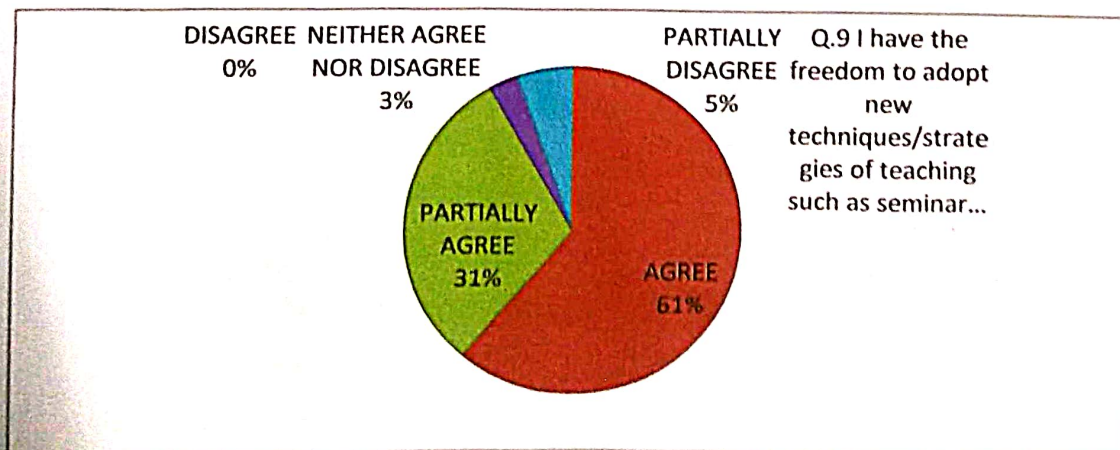
Q.8 I have the freedom to propose modifications, suggestion and Incorporate new topics in the syllabus.

REE	21
TIALLY AGREE	11
OTHER AGREE NOR DISAGREE	2
TIALLY DISAGREE	0
AGREE	2



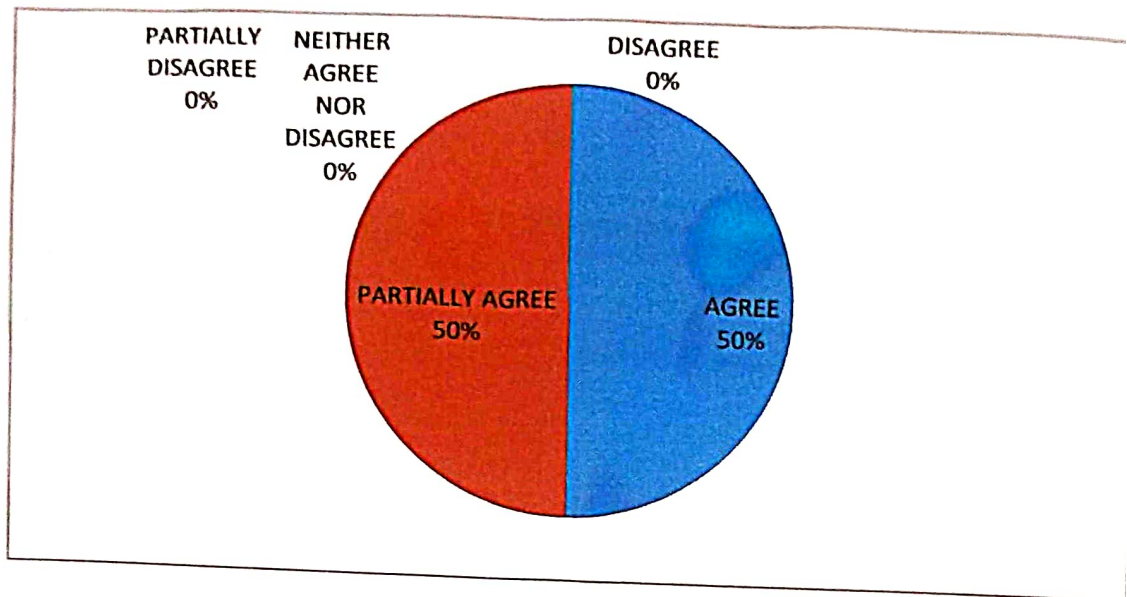
Q.9 I have the freedom to adopt new techniques/strategies of teaching such as seminar presentations, group discussions and learners' participations..

ALLY AGREE	22
ER AGREE NOR DISAGREE	11
ALLY DISAGREE	1
REE	2
	0



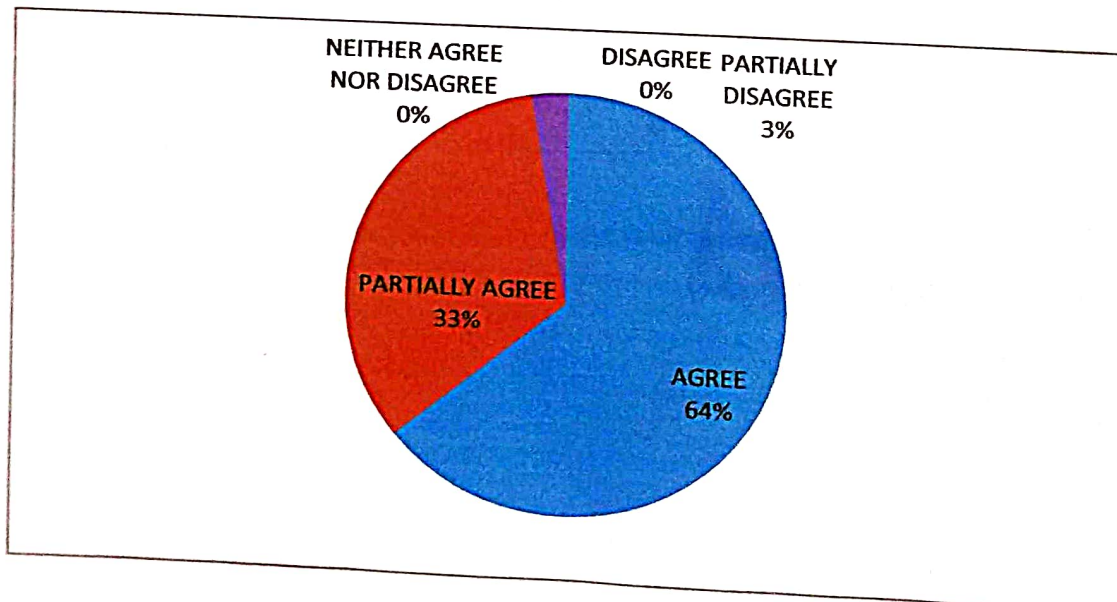
Q.10 The environment of the department is conducive for teaching and research..

AGREE	18
PARTIALLY AGREE	18
NEITHER AGREE NOR DISAGREE	0
PARTIALLY DISAGREE	0
DISAGREE	0



Q.11 Opportunities for professional growth are non-discriminatory and fair.

AGREE	23
PARTIALLY AGREE	12
NEITHER AGREE NOR DISAGREE	0
PARTIALLY DISAGREE	1
DISAGREE	0



POLBAMAHAVIDYALAYA

Feedback Analysis and Action Taken

Report Session- 2023-2024

The following report is presented in the meeting of the IQAC dated 28.06.2024. The following decisions are taken on the basis of the data received from the feedback taken from the Teaching Staff of Polba Mahavidyalaya.

Type of Feedback: Teacher

a. The following data is read out and analysed on the basis of the offline feedback received from the teachers.

Sl No.	Feedback Questions	Analysis of Feedback Received and Action Taken
1.	Syllabus of the taught courses is appropriate and as per need.	Almost all the teachers in their response suggest that the course structure of the University of Burdwan is appropriate. The college encourages them to attend workshops organized by the University, which helps them in clarifying any issues regarding the syllabus.
2.	Sufficient number of the prescribed books are available in the Library.	Most teachers think that mostly books are available as per the current course. However, some of them have expressed concern. On seeking further suggestion from them it has been learnt that more regular allotment for purchasing new books is required.
3.	The course/syllabus has good balance between theory and application.	Almost all the teachers in their response suggest that the course structure of the University of Burdwan is appropriate. The college encourages them to attend workshops organized by the University, which helps them in clarifying any issues regarding the syllabus. Moreover the college allows practical classes in laboratory, field visits and excursion as and when required.
4.	The books listed as reference materials are appropriate and updated.	The books listed as reference are in accordance with the list from University. The said list is well coordinated. Some teachers have held that more frequent purchase in the college library is required.
5.	Basic facilities, like teacher's rooms, classrooms, reading rooms and toilets are available in the Department.	There is an opinion among some teachers that the said facilities are alright but they need to be expanded to meet the growing demands.
6.	Canteen is available at the faculty level for staff.	Canteen running in the campus is satisfactory, however, some have expressed that the seating arrangement may be expanded.
7.	All the unit tests and final examinations are conducted well in time covering all syllabus.	All the teachers have expressed their satisfaction regarding the internal as well as external-university examination.



8	I have the freedom to propose modifications, suggestion and incorporate new topics in the syllabus.	Teachers cannot change the syllabus given by the University. However their expression suggests that they have the freedom of curriculum execution and producing a teaching plan. They also have the freedom of proposing the syllabi of add on courses.
9.	I have the freedom to adopt new techniques/strategies of teaching such as seminar presentations, group discussions and learners' participations.	The teachers are satisfied with the scope regarding this.

10.	The environment of the department is conducive for teaching and research.	The teachers suggest that although the environment is conducive, there are suggestions for physical development of resources and a specific research room with computers.
11.	Opportunities for professional growth are non-discriminatory and fair.	They agree unanimously. No discrimination is reported on the basis of gender/caste/creed.



[P.T.O.]

b. The following are the proposals derived on the basis of the data analysed above by the IQAC:-

On analyzing the feedback received from the teachers of Polba Mahavidyalaya, it is deduced that the Teachers generally are satisfied with components of the college. In the academic sphere suggestions have been received for purchasing books more regularly. Expansion of physical infrastructure has also been suggested, especially regarding seating arrangement.

In the light of this the IQAC takes following course of action:

1. Immediate purchase of books is approved. Booklists to be sought from all departments. Application for grant in aid is to be sent for the purchase of books to the Department of Higher Education, Govt. of West Bengal.
2. It is suggested that plan and estimate be prepared for expansion of physical space, including classroom, seating arrangement etc.

Sanjiv Kumar

Coordinator
IQAC

Polba Mahavidyalaya
Polba, Hooghly, West Bengal



W. K. Datta

Teacher in Charge
Polba Mahavidyalaya
Polba, Hooghly, West Bengal

Members:

1) *Krishna*

2) *Byash*

Chandra

T. M. S. J. S.